

TRANSMITTAL OF RULES ADOPTED BY INSTITUTION OF HIGHER EDUCATION

FROM: Central Washington State College
(Name of Institution)

TO: CODE REVISER
LEGISLATIVE BLDG. (Southwest Corner, Ground Floor)
OLYMPIA 98504

The enclosed rules Permanent rules , being Order No. 24
Emergency rules
relating to (Name of rules or description of subject matter)

Amendments to Pedestrian Traffic, Vehicular Traffic,
and Parking Rules and Regulations of Central Washington
State College, WAC 106-116, addition of new sections,
and repeal of WAC 106-116-010, 106-116-041, 106-116-209,
106-116-600, 106-116-802 and 106-116-803

(ALTERNATIVE A. Use only for adoption of permanent rules)

pursuant to Notice No. 5325 (1) filed with the code reviser
on July 3, 1975 (2) were regularly adopted as permanent rules of
(date) Samuelson Union
this institution at Bldg., Room 206 on 7-28-75 and are herewith
(place) (date)
filed in the office of the code reviser pursuant to chapter 28B.19
RCW. The effective date of such rules shall be _____ (3)

(ALTERNATIVE B. Use only for adoption of emergency rules)

pursuant to its finding in the attached administrative order,
that the immediate adoption of these rules is necessary for the
preservation of the public health, safety, or general welfare and
that observance of the requirements of notice and opportunity to
present views on the proposed action would be contrary to the
public interest, were regularly adopted as emergency rules of this
institution at _____ on _____ and
(place) (date)
are herewith filed in the office of the code reviser pursuant to
chapter 28B.19 RCW.

The undersigned hereby certifies that the requirements of chapter
28B.19 RCW and of the Open Public Meetings Act of 1971, chapter
42.30 RCW have been fulfilled.

Dated this 29th day of July 1975.

STATE OF WASHINGTON
FILED
JUL 30 1975
CODE REVISER'S OFFICE
DOCKET 667 FILE # 2

Central Washington State College
(INSTITUTION)
Robert S. Miller
By
Dean of Student Development
Title

- ① Notice number as appears on the copy of notice returned to you by reviser's office (if proceedings were continued, use no. of last notice)
- ② Stamped date as appears on the copy of notice returned to you by reviser's office (if proceedings were continued, use date of last notice)
- ③ Unless a later date is specified in this order or is prescribed in another statute, rules are effective 30 days after filing: RCW 28B.19.050(2). Leave this space blank except in such special cases.

STATE OF WASHINGTON
CENTRAL WASHINGTON STATE COLLEGE

ADMINISTRATIVE ORDER NO. 24

(1) I, Robert S. Miller, Dean of Student Development of Central Washington State College, by virtue of the authority vested in me under chapters 34.04, 28B.19 and 28B.40.120 RCW, Central Washington State College Board of Trustees Resolution No. 71-16, and a letter of designation from the President, do promulgate and adopt the annexed amendments and new sections to the Pedestrian Traffic, Vehicular Traffic, and Parking Rules and Regulations of Central Washington State College, WAC 106-116, as permanent rules of this institution and do hereby repeal certain sections of that policy.

(2) This order after being first recorded in the order register of this institution shall be forwarded to the Code Reviser for filing pursuant to chapter 28B.19 RCW and chapter 1-13 WAC.

APPROVED AND ADOPTED July 28, 1975

By

Robert S. Miller

Dean of Student Development

NEW WAC 106-116-011 PREAMBLE. Drivers of vehicles on the property of Central Washington State College are responsible for their safe and lawful operation. Individuals operating or parking vehicles on College owned property must do so in compliance with these regulations, and ordinances and laws of the City of Ellensburg, County of Kittitas, and State of Washington.

AMD WAC 106-116-040 AUTHORITY OF CAMPUS POLICE OFFICERS. Campus Police Officers, duly appointed and sworn pursuant to RCW 28B.10.555 are peace officers of the state and have such police powers as are vested in sheriffs and peace officers generally under the laws of the State of Washington.

NEW WAC 106-116-042 CITATIONS. (1) The entire campus, including parking and traffic areas, is patrolled by the Campus Police Department with authority to issue citations for on-campus violations. This authority is further shown in WAC 106-116-040 of this policy.

(2) The Campus Police Department and its duly sworn officers have authority to issue citations for violations of Washington Administrative Codes and ordinances and laws of the City of Ellensburg, County of Kittitas, and State of Washington, which violations occur on College owned property.

AMD WAC 106-116-050 MODIFICATION OF THESE REGULATIONS. The Board of Trustees reserves the right to add, delete or modify portions of these regulations including the appended fee and fine and penalty schedules in accordance with regulations and applicable laws.

AMD WAC 106-116-200 METERED PARKING. Any vehicle occupying a metered space is subject to payment of the meter fee indicated in accordance with the hours posted, even though the vehicle displays a valid parking permit.

AMD WAC 106-116-201 PERMITTED PARKING AREAS. College owned parking areas are marked with signs reading, "Parking by College Permit Only". Vehicles parked without valid parking permits will be ticketed from 7:30 a.m. to 5:30 p.m. Monday through Friday, except:

(1) Vehicles parked in the C-1 Pavilion parking area without a valid parking permit will be ticketed from 7:30 a.m. to 4:00 p.m. Monday through Friday.

(2) Vehicles parked in the C-2, Stadium parking area, without a valid parking permit will be ticketed from 7:30 a.m. to 3:00 p.m. Monday through Friday.

(3) Enforcement shall be in effect twenty-four (24) hours a day in the following parking areas:

(a) Head Resident parking areas,

(b) Buttons Apartments,

(c) Thirty minute parking zones.

(4) Vehicles parked in "B" Lot, without a valid parking permit will be ticketed from 7:30 a.m. to 4:00 p.m., Monday through Friday.

AMD

WAC 106-116-202 NO PARKING AREAS. Parking is permitted only in areas designated and marked for parking and in accordance with all signs posted in the designated parking area.

For example, prohibited areas include fire hydrants, yellow curb zones, crosswalks, driveways, service drives or any area not expressly permitted by sign or these regulations. Vehicles are not permitted to be parked on any undeveloped college property without the approval of the Campus Police Department.

AMD

WAC 106-116-204 COMMUTER STUDENTS. Students who commute and park in College parking areas must purchase and display a valid parking permit. Commuter parking permits are valid in all student parking areas.

AMD

WAC 106-116-205 APARTMENT RESIDENTS. (1) Residents of Brooklane Village, Walnut Street Duplexes and Student Village Apartments do not need parking permits to park in front of or immediately adjacent to their respective apartments but must register their vehicles with the College.

(2) Brooklane Village Apartment residents may purchase a commuter parking permit.

(3) Residents of Student Village may park in Lots G-1 and G-2 without a permit.

AMD

WAC 106-116-208 FIRE LANES AND SERVICE DRIVES. Parking and traffic are not allowed at any time in the service drives or fire lanes of all campus buildings, except for service and emergency vehicles, and for loading and unloading personal items. A permit for vehicle must be obtained from Campus Police.

AMD

WAC 106-116-211 SMALL CAR PARKING. Parking areas on campus posted for "Small Cars Only" shall be restricted to vehicles with a 100 inch wheelbase or less. Example, Datsun - all models, Fiat - all models, Opel, Colt, Vega, Corvette, etc.

A list of vehicles with 100 inch wheelbase or less is on file in the Campus Police Department.

AMD WAC 106-116-213 PARKING TRAILERS, CAMPERS, ETC. ON CAMPUS. It shall be unlawful for any individual, firm or corporation to park any type of vehicle on the grounds of Central Washington State College, for the purpose of using such vehicle as a living unit.
Any exception must be approved by the Chief of Campus Police, in writing.

AMD WAC 106-116-301 PURCHASING PARKING PERMITS. Parking permits may be purchased at the Cashier's Office in Mitchell Hall.

AMD WAC 106-116-303 DISPLAY OF PERMITS. (1) Parking permits shall be displayed conspicuously on the right side, passenger side, of the rear bumper of the vehicle.
(2) Any special permit must be displayed by placing it on the dash in such a position as to be readable from outside the vehicle.
(3) Motorcycle parking permits are to be placed in a conspicuous location on the front fork, handlebar, or fender of the motorcycle.

AMD WAC 106-116-305 SPECIAL PARKING PERMITS. Special parking permits are available for faculty, staff and students from the Campus Police Department or automatic ticket dispensers. Special parking permits shall be available at the rates specified on the special parking permit fee schedule as published and made available in the Campus Police Department. They are available for the following reasons:
(1) When a permitted vehicle is inoperative.
(2) When a vehicle for which a permit has not been purchased is being used for a short period of time.
(3) When a vehicle is being used for purposes of loading or unloading.

NEW WAC 106-116-30501 POOL PERMITS. (1) All Faculty-Staff and students who commute to campus by vehicle are eligible to purchase a pool permit.
(2) Pool permits may be purchased by eligible persons for two or more vehicles and all such vehicles shall constitute a single pool.
(3) Each pool permit shall be in the form of a transferable pool permit card. In addition, a parking permit, either Faculty-Staff or student shall be affixed to the card. The pool permit card must be displayed so that it is clearly visible from outside of the vehicle.

AMD WAC 106-116-306 TEMPORARY PARKING PERMITS. (1) Temporary parking permits may be purchased on a daily basis.

(2) Temporary parking permits may be obtained in the Cashier's Office in Mitchell Hall, or from automatic ticket dispensing machines located in parking lots B and C-1 (Nicholson Pavilion).

(3) Loading-Unloading permits are obtained at the Campus Police Office.

(4) Sponsors of conferences on the campus may obtain special parking permits for persons attending a conference by arrangement with the Scheduling Center in the Samuelson Union Building.

AMD WAC 106-116-307 PARKING FEES PER VEHICLE:

(1) Faculty and Staff, 12 months	\$20.00
(2) Faculty and Staff, 9 months	\$15.00
(3) Students, 9 months	\$15.00
(4) Students, summer	\$ 5.00
(5) Temporary parking permit, per week	\$.50
(6) Daily mechanically dispensed permits	\$.25
(7) All other quarterly parking permits shall be prorated on the basis of \$5.00 per quarter	
(8) Impound Fee.At Cost
(9) Motorcycle Permits:	
(a) 9 months.	\$ 6.00
(b) 12 months.	\$ 8.00

AMD WAC 106-116-308 REPLACEMENT OF PARKING PERMIT. (1) Parking permits will be issued at no cost for a newly acquired vehicle if that vehicle replaces one which had a permit.

(2) Remains of the original parking permit must be presented to the Campus Police Department.

(3) Lost or stolen parking permits will be replaced without cost upon presentation of satisfactory proof of loss.

AMD WAC 106-116-310 CONTRACTOR AND VENDOR PARKING PERMITS. (1) All contractors responsible for construction of new buildings on the campus or for repair and maintenance contracts and those who make continuous deliveries of supplies must contact the Campus Police Department prior to starting work to obtain permits for the parking of those vehicles necessary to carry on the work.

(2) Vendors who conduct business with the College on a regular basis must obtain Vendor Parking Permits in the Campus Police Department or permits from the permit dispensing machines.

AMD WAC 106-116-311 PARKING FEE REFUNDS. (1) Application for parking permit fee refunds are to be made at the Campus Police Department. The parking permit must be surrendered upon

application for a refund.

(2) A full parking fee refund is obtainable only within the first seven calendar days of any academic quarter in which the permit is issued.

(3) Refunds are only permitted under the following conditions:

- (a) Student teaching, or other off-campus program;
- (b) Withdrawal from the College;
- (c) Termination of employment.
- (4) Refunds will not be made for daily permits.

AMD WAC 106-116-312 PERMIT REVOCATION. Parking permits are the property of the College and will be recalled for any of the following reasons:

(1) When the purpose for which the permit was issued, changes or no longer exists.

(2) When a permit is used on an unregistered vehicle or by an unauthorized individual.

(3) When there is falsification of the vehicle ownership statement.

(4) When there is counterfeiting or altering of a parking permit.

AMD WAC 106-116-401 DEFINITION OF A VISITOR. For the purpose of issuance of parking permits, a visitor is considered to be any person who is on Central Washington State College property for business or professional reasons and is not a member of the faculty, staff, or a student. The definition of a visitor also includes parents and other individuals specifically invited to the campus by faculty, staff, or students for a specific period of time.

AMD WAC 106-116-402 RESPONSIBILITY OF A VISITOR. Visitors shall comply with all college parking and traffic regulations and shall be held responsible for such compliance by all users of their vehicles.

AMD WAC 106-116-403 VISITOR PARKING PERMITS. Visitors may obtain parking permits from the Campus Police Department or from the automatic permit dispensers. The Campus Police Department is located at 11th and D Streets, near the entrance to parking area "B." The automatic permit dispenser is near the entrance in "B" Lot, and in C-1 Lot in front of Nicholson Pavilion.

AMD WAC 106-116-404 VISITOR PARKING AREAS. Visitors may park in any College owned and designated parking area except Lot J, if a proper permit has been obtained.

AMD WAC 106-116-501 BASIC SPEED LIMIT. (1) Speed limit on the College campus is 20 MPH.

(2) The speed limit in the parking areas is 5 MPH.

(3) No person shall operate a motor vehicle on the campus at a speed greater than is reasonable and prudent for existing conditions.

(4) Speed limit for service vehicles on malls and service drives is 5 MPH.

AMD WAC 106-116-513 PROCEDURE - SUMMONS AND SERVICE THEREOF. Upon probable cause to believe that a violation of these regulations has occurred, an appropriate summons or parking/traffic violation notice may be issued setting forth the date, the approximate time, the locality, and the nature of the violation. Such summons may be served by delivering or mailing a copy thereof to the alleged violator, or by placing a copy thereof in some prominent place within, upon or attached to such vehicle. Service by mail shall be accomplished by placing a copy of the summons in the mail addressed to the alleged violator at the address shown on the records of the Office of the Registrar or the Staff Personnel Office for that person or any other last known address of that person.

AMD WAC 106-116-521 FINES AND PENALTIES. (1) The fines or penalties to be assessed for violations of these regulations shall be those detailed in WAC 106-116-602.

(2) The Chief of Campus Police will cause these regulations or a reasonable condensation thereof to be:

(a) Prominently displayed in the Campus Police Department.

(b) The fine to be written on the parking violation notices served on alleged violators.

AMD WAC 106-116-601 REGULATORY SIGNS, MARKINGS, BARRICADES, ETC. (1) The Campus Police Officers and Physical Plant Department are authorized to erect signs, barricades and other structures and to paint marks and other directions upon the streets and roadways for the regulation of traffic and parking upon state lands devoted mainly to the educational or research activities of Central Washington State College. Such signs, barricades, structures, markings, and directions shall be so made and placed as in the opinion of the Campus Police Department and Physical Plant Department will best effectuate the objectives stated in WAC 106-116-020 of these regulations.

(2) No person without authorization from the Chief of Campus Police shall move, deface, or in any way change a sign, barricade, structure, marking, or direction so placed, or previously placed, for the purpose of regulating traffic or parking.

AMD

WAC 106-116-603 FINES SCHEDULE FOR COURT.

Offense	Fine
(1) Improper display of permit.	\$ 1.00
(2) Parking faculty-staff area.	\$ 1.00
(3) Parking yellow stripe or curb	\$ 2.00
(4) Parking outside designated parking area	\$ 2.00
(5) Live parking area	\$ 2.00
(6) Obstructing traffic	\$ 2.00
(7) Double Parking.	\$ 2.00
(8) Parking at improper angle or using more than one stall, or backing into parking stall . .	\$ 2.00
(9) Violation of the bicycle parking rules in WAC 106-116-901.	\$ 1.00
(10) Reserved parking area	\$ 2.00
(11) No parking area	\$ 2.00
(12) Failure to remove keys from ignition. . .	\$ 2.00
(13) Overtime parking.	\$ 1.00
(14) Vehicle not registered.	\$ 2.00
(15) Falsification of vehicle registration . .	\$ 5.00
(16) Using counterfeit, falsely made or altered permit.	\$10.00
(17) Illegal use of permit	\$10.00
(18) No current permit	\$ 2.00
(19) Parking service drive	\$ 2.00
(20) Parking/driving sidewalks, malls. . . .	\$ 5.00
(21) Parking/driving lawns	\$10.00
(22) Parking fire lane	\$10.00
(23) Parking fire hydrant.	\$10.00
(24) Other violations of the objectives of the CWSC Parking and Traffic Regulations. . .	\$1.00 to \$10.00
(25) (a) When a ticket or summons for offenses (1), (2), (3), (10), and (14) is issued, any violator may, within one (1) full business day of the issuance thereof, present such ticket or summons to the District Court office in the Kittitas County Courthouse and therewith pay \$.75 and no additional fine or penalty shall be imposed for such violation.	
(b) When such ticket or summons is issued for a violation of (1), (2), (3), (10), and (14) and the violator fails to pre- sent same within one (1) full business day thereafter, any such violator may within ten (10) calendar days of the issuance thereof present such ticket at the District Court office and pay the sum of \$2.00 and no additional fine or penalty shall be imposed for such violation.	
(c) The Court Commissioner of the Kittitas County District Court and authorized deputies, or during non-business hours of said Court the office of the Sheriff of Kittitas County will accept payments made under this rule.	
(d) This schedule of fines and provisions for payment corresponds with rules laid down by the Lower Kittitas County District Court, the Justice of the Peace for Kittitas County. This Court will issue arrest warrants for fines not paid within ten (10) days.	

AMD

WAC 106-116-701 IMPOUNDING PROCEDURES. (1) Any vehicle parked upon the Central Washington State College campus lands in violation of these regulations including the motor vehicle and other traffic laws of the State of Washington and the Traffic Code of the City of Ellensburg, may be impounded and taken to such place for storage as the Chief of Campus Police

selects.

(2) The expense of such impoundings and storage shall be charged to the owner or operator of the vehicle and paid by him prior to the release of the vehicle.

(3) CWSC and its employees shall not be liable for loss or damage of any kind resulting from such immobilization, impounding and storage.

AMD

WAC 106-116-901 BICYCLE PARKING AND TRAFFIC REGULATIONS.

(1) The primary aim of the bicycle control program is safety, and this aim will be achieved by keeping bicycles out of buildings, away from building exits, and parking them off paths and sidewalks. Bicycles must never be parked in stairwells, hallways, or any place which will be a safety hazard or hinder exit from buildings.

(2) All bicycles operated on campus shall have a City of Ellensburg bicycle license.

(3) Bicycles must be parked in racks. At times, rack space may not be available and parking near the racks is permitted provided the parked bicycles do not interfere with pedestrian traffic.

(4) The following specific regulations must be observed while operating bicycles on campus:

(a) Do not ride or park bicycles inside buildings at any time.

(b) Do not lean or park bicycles near or against windows.

(c) At times and places of congested pedestrian traffic, the bicycle rider must walk the bicycle. A violation of this provision shall constitute a moving violation and shall be referred directly to the Court of the Justice of the Peace for Kittitas County.

(d) Bicyclists must observe the 5 MPH speed limits on malls and service drives.

(e) Bicyclists must ride in designated lanes where they exist and on the rider's right hand side of any mall or traffic way.

(5) Impounding for illegal parking:

(a) Bicycles parked on paths, sidewalks, in buildings or near building exits may be impounded. Except in areas adjacent to residence halls, bicycles left over 72 hours may be impounded.

(b) Impounded bicycles will be stored in a location determined by the Chief of Campus Police. Bicycles will be released at specific times and upon presentation of proof of ownership. Owners of impounded bicycles, if identifiable, will be notified immediately upon impoundment and must reclaim the bicycle within seven days.

(c) Abandoned, lost or found bicycles shall be subject to sale in accordance with the laws of the State of Washington applicable to such sales conducted by law enforcement authorities.

NEW

WAC 106-116-902 SEVERABILITY. If any provision of these regulations or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of these regulations which can be given effect without the invalid provision or application, and

to this end the separate paragraphs and provisions of these regulations are severable.

REP

WAC 106-116-010, WAC 106-116-041, WAC 106-116-209, WAC 106-116-600, WAC 106-116-802, WAC 106-116-803 are each hereby repealed.